

Question 17 (all departments and entities) Executive salary increases

Please detail the number of executives who received increases in their base remuneration in 2017-18 and 2018-19, breaking that information down according to what proportion of their salary the increase was, and explaining the reasons for executives' salaries increasing in each bracket.

2017-18 Response

Increase in base remuneration	Number of executives receiving increases in their base rate of remuneration of this amount in 2017-18, apart from normal increases due to employment agreements	Reasons for these increases
0-3%	10	Additional or change in responsibilities
3-5%	7	Additional or change in responsibilities
5-10%	4	Additional or change in responsibilities
10-15%	-	
greater than 15%	-	

2018-19 Response

Increase in base remuneration	Number of executives receiving increases in their base rate of remuneration of this amount in 2018-19, apart from normal increases due to employment agreements	Reasons for these increases
0-3%	17	Additional or change in responsibilities
3-5%	3	Additional or change in responsibilities
5-10%	1	Additional or change in responsibilities
10-15%	-	
greater than 15%	-	

Question 18 (all departments and entities) Enterprise Bargaining Agreement (EBAs)

Please list the Enterprise Bargaining Agreement (EBAs) concluded in 2017-18 and 2018-19 that had an impact for the department/agency. For each EBA, please show the number of employees affected and the growth in employee expenses attributable to the EBA.

2017-18 Response*

Enterprise Bargaining Agreement	Number of employees affected	Number of employees as a % of department/entity	Growth in employee expenses attributable to the EBA (\$ million)	Growth in employee expenses attributable to the EBA (\$ million) as a % of total employee expenses
VicTrack Enterprise Agreement 2015-19	337	84.8%	\$6.0 million	27.3%

2018-19 Response*

Enterprise Bargaining Agreement	Number of employees affected	Number of employees as a % of department/entity	Growth in employee expenses attributable to the EBA (\$ million)	Growth in employee expenses attributable to the EBA (\$ million) as a % of total employee expenses
Not applicable				

Section F: Government decisions impacting on the finances

Question 19 (all departments and entities) Commonwealth Government decisions

Please identify any Commonwealth Government decisions during 2017-18 and 2018-19 which had not been anticipated/not been concluded before the finalisation of the State budget in 2017-18 and 2018-19 and their impact(s) on the department's/entity's finances or activities during those years (including new funding agreements, discontinued agreements and changes to funding levels). Please quantify the impact on income and expenses where possible.

2017-18 Response

Commonwealth Government decision	Impact(s) in 2017-18	
	on income (\$ million)	on expenses (\$ million)
No relevant items to report		

2018-19 Response

Commonwealth Government decision	Impact(s) in 2018-19	
	on income (\$ million)	on expenses (\$ million)
No relevant items to report		

Question 20 (all departments and entities) Council of Australian Governments (COAG) decisions

Please identify any COAG decisions during 2017-18 and 2018-19 which had not been anticipated/not been concluded before the finalisation of the State Budget in 2017-18 and 2018-19 and their impact(s) on the department's/entity's finances or activities during those years (including new funding agreements, discontinued agreements and changes to agreements). Please quantify the impact on income and expenses where possible.

2017-18 Response

Commonwealth Government decision	Impact in 2017-18	
	on income (\$ million)	on expenses (\$ million)
No relevant items to report		

2018-19 Response

Commonwealth Government decision	Impact in 2018-19	
	on income (\$ million)	on expenses (\$ million)
No relevant items to report		

Section G: General

Question 21 (all departments and entities) Key audit matters

Please list any Key Audit Matters (KAMs) identified by the Victorian Auditor General in the department/entities 2017-18 and 2018-19 annual reports and provide information about the associated actions taken by the department/entity to benefit future disclosures or manage associated risks, since the KAMs were identified.

2017-18 Response

Key audit matters identified	Actions taken
No matters identified with a high rating	

2018-19 Response

Key audit matters identified	Actions taken
Property, infrastructure, plant and equipment - A detailed review of the fixed asset register be undertaken in order to individually identify assets within the fixed asset register, formalised Work in Progress (WIP) transfer and disposal.	Comments accepted and an action has been implemented to address issues raised.

Question 22 (all departments and entities) Reviews/studies undertaken

- a) Please list all internal and external reviews/studies commenced or completed by or on behalf of the department/agency in 2017-18 and 2018-19 and provide the following information:
- i. Name of the review/study and which portfolio and output/agency is responsible
 - ii. Reasons for the review/study
 - iii. Terms of reference/scope of the review/study
 - iv. Timeline for the review/study
 - v. Anticipated outcomes of the review/study
 - vi. Estimated cost of the review/study and final cost (if completed)
 - vii. Final cost if completed
 - viii. Where completed, whether the review/study is publicly available and where.

2017-18 Response

Name of the review (portfolio(s) and output(s)/agency responsible)	Reasons for the review/study	Term of reference/scope	Timeline	Anticipated outcomes	Estimated cost (\$)	Final cost if completed (\$)	Publicly available (Y/N) and URL
Development of Retired Trams Strategy	The Retired Tram Strategy was developed to guide how Victoria's fleet of retired trams, including the W-Class, can be protected and repurposed for future use.	To identify how retired trams can be protected and repurposed for future use.	Mid-2018 to mid-2019	To free up space at Newport Workshops To achieve overall community benefit by any future re-purposing of trams To enable long-term preservation and operation of the City Circle service	\$700,000	\$518,134	Yes – available from www.victrack.com.au

2018-19 Response

Name of the review (portfolio(s) and output(s)/agency responsible)	Reasons for the review/study	Term of reference/scope	Timeline	Anticipated outcomes	Estimated cost (\$)	Final cost if completed (\$)	Publicly available (Y/N) and URL
Vintage Rolling Stock Strategy	The Vintage Rolling Stock Strategy is being developed to guide how Victoria's heritage heavy rail fleet can be protected and repurposed for future use as well as ensuring the ongoing viability of Victoria's Tourist and Heritage tram and railway organisations.	To identify actions required to prepare the tourist and heritage rail sector to evolve and adapt for the future and to identify and grasp the opportunities that may arise from other government actions and decisions.	Commenced mid 2018	Free up space at Newport Workshops for other purposes. Maintain and preserve Victoria's rail history. Help set the heritage rail sector on a financially and operationally secure path. Ensure ongoing volunteering opportunities for rail enthusiasts.	\$1.9 million	Incomplete	Incomplete

- b) Please outline the Department's/Agencies in house skills/capabilities/expertise to conduct reviews/studies/evaluations/data analysis of the programs and services for which the Department /Agency is responsible.

VicTrack does not have dedicated employees to conduct this work.

Question 23 (all departments and entities) Annual reports – performance measure targets and objective indicators

a) Please provide the following information on performance measures that did not meet their 2017-18 and 2018-19 targets

2017-18 Response

Performance measure	2017-18 target (Budget)	2017-18 actual (Annual report)	Variance	Explanation	Output(s) and portfolio(s) impacted
N/A					

2018-19 Response

Performance measure	2018-19 target (Budget)	2018-19 actual (Annual report)	Variance	Explanation	Output(s) and portfolio(s) impacted
N/A					

b) Please provide the following information for objective indicators where data was not available at publication of the annual report

2017-18 Response

Objective indicators stated in annual report for which data was not available at date of publication	Best available data for 2017-18 and relevant date (i.e. 95 through January 2018)	Explanation for the absence of data in annual report
N/A		

2018-19 Response

Objective indicators stated in annual report for which data was not available at date of publication	Best available data for 2018-19 and relevant date (i.e. 95 through January 2019)	Explanation for lack of timely data in annual report	Action taken to ensure timely data for 2019-20 annual report
N/A			

Question 24 (all departments and entities) Challenges experienced by department/agency

Please list a minimum of five main challenges faced by the department/agency in 2017-18 and 2018-19.

A significant challenge may be any matter or strategy that impacted the department/agency, whether it arose externally or internally or as a result of new policy or legislation.

2017-18 Response

	Challenge experienced	Internal/ External	Causes of the challenge
1.	Workforce attraction and retention – attract and retain technical and expert staff to support VicTrack operations.	Internal	<ul style="list-style-type: none"> • Large transport infrastructure agenda • Competition for labour
2.	Modernising our telecommunications network that is classified as ‘vital critical infrastructure’ in Victoria.	External	<ul style="list-style-type: none"> • Decommissioning and removal of ‘end of life’ PABX systems (Yarra Trams) • Overcoming limitations of previous wireless only systems and need to accommodate future coverage needs (PSO communications) • Competing funding demands • Ageing transport telecommunications infrastructure
3.	Strengthening our commercial asset portfolio.	External/Internal	<ul style="list-style-type: none"> • Our role to boost the value of our asset portfolio and identify opportunities to return revenue to the transport sector. • Driving investment back to transport and the Victorian community.
4.	Meeting increasing demand demands on transport infrastructure.	External	<ul style="list-style-type: none"> • Unprecedented population growth and increased demand on our public transport network • Ageing transport telecommunications infrastructure
5.	Protection and preservation of transport heritage assets.	External	<ul style="list-style-type: none"> • High cost of repairs/maintenance on heritage properties and assets • Increasing community expectations that heritage assets will be preserved for the future

2018-19 Response

	Challenge experienced	Internal/ External	Causes of the challenge
1.	Meeting demands of unprecedented growth.	External	<ul style="list-style-type: none"> • Victoria's population is growing rapidly. • Increased demand on transport.
2.	Embracing technology for a smarter future.	External/internal	<ul style="list-style-type: none"> • Our Telecommunications Network is classified as 'vital critical infrastructure' in Victoria • We must have a network that has the ability to adapt and grow as new technologies emerge and customer demand increases. • There is a need to safeguard and improve the reliability of Victoria's rail transport network. • Ageing telecommunications infrastructure
3.	Generating ongoing revenue streams.	External/Internal	<ul style="list-style-type: none"> • Limited land supply available to release for sale.
4.	Ensuring the future of the state's heritage rolling stock and tourist railways.	External	<ul style="list-style-type: none"> • Increasing public demand for rail transport limiting Tourist and Heritage (T&H) railway sector access to the network. • Government's response to managing demand on the rail network and preparation for further future demand. • Freeing up space at Newport workshops for future transport operational purposes. • Lack of integration within T&H sector dispersed across Victoria.
5.	Workforce attraction and retention – attract and retain technical and expert staff to support VicTrack operations.	Internal	<ul style="list-style-type: none"> • Large transport infrastructure agenda • Competition for labour.

Question 25 (all departments) newly created bodies

This question does not apply to this entity.

Section H: Implementation of previous recommendations

Question 26 (relevant departments only)

This question does not apply to this entity.

Section I: Department of Treasury and Finance only

Question 27 (DTF only) Revenue certification

This question does not apply to this entity.

Question 28 (DTF only) Net cash flows from investments in financial assets for policy purposes – General Government Sector (GGS)

This question does not apply to this entity.

Question 29 (DTF only) Purchases of non-financial assets – General Government Sector (GGS)

This question does not apply to this entity.

Question 30 (DTF only) Revenue initiatives

This question does not apply to this entity.

Question 31 (DTF only) Expenses by departments – General Government Sector (GGS)

This question does not apply to this entity.

Question 32 (DTF only) Economic variables

This question does not apply to this entity.

Question 33 (DTF only) Resource Management Framework – Funding reviews

This question does not apply to this entity.

Section J: Treasury Corporation of Victoria only

Question 34 Dividends –

This question does not apply to this entity.

Question 35 Commodity risk management

This question does not apply to this entity.

Question 36 Foreign exchange risk management

This question does not apply to this entity.

Question 37 Public Private Partnership (PPP) projects

This question does not apply to this entity.

Question 38 Green Bonds

This question does not apply to this entity.